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"Approved" Rector of the
Georgian Aviation University, Professor

_____ S. Tepnadze
_____ 2019
Resolution № _____

Georgian Aviation University
The mechanism for supporting socially vulnerable students

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i.Changes

1. Changes are made with the participation of the Rector and the Quality Assurance Service. Changes for confirmation will be provided to the Rector of the University. Execution of a procedure in violation of the above, rule is unacceptable..

Compiled by:	Approved:
Quality Assurance Service	Rector
Date:	Date:

Removed page				Added page			
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ii. The history of changes

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ii. The history of changes

Of change №	Grounds for change	Modified Pages	Date	Of change Initiator



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Chapter 2

Document control

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2.Document control

2. Documentation control is the subject to the procedures specified in the Quality control book. The purpose of these Regulations and procedures is to create a system that will enable employees to easily recognize documents and use them in the organization. All controlled documents must be created and saved in the format and according to the Regulations that are described in the Quality control book. This will create a system of procedures by which the creation, updating and distribution of documents will be easy

2.1 The list of documents to be sent

Organization	format	Copy number
Quality Assurance Service	Print	Original copy
Quality Assurance Service	electronic	Electronic version
University Website	electronic	Electronic version



3. Introduction

1. Students from various vulnerable groups receive education at the Georgian Aviation University, which is often difficult to pay tuition fees for one reason or another, so the student faces the decision to suspend his status, which in itself is detrimental to his future development, employment, and career growth.

4. The main part

Article 1. Purpose

1. The purpose of the mechanism is to define a support rule for socially vulnerable students of the Georgian Aviation University, which, in turn, will contribute to the full integration of these students into various educational and university processes.

Article 2: Vulnerable groups

1. Groups whose members are at risk of marginalization from the labor market and/or society. Despite a variety of social protection and safety schemes, categories of vulnerable groups are expanding. As part of its social responsibility, the Georgian Aviation University provides the following categories with certain support mechanisms:

- 1.1 Socially vulnerable persons;
- 1.2 Members of national minorities;
- 1.3 Persons with disabilities;
- 1.4 Internally displaced persons;
- 1.5. Orphans;
- 1.6. Persons residing in the occupied territories;
- 1.7. Persons living in mountainous areas;
- 1.8. Members of families with many children;
- 1.9. Children/family members of the victims for the protection of territorial integrity.

Article 3: Mechanism

1. The following discounts are available at the university for vulnerable students:
- 1.1 Co-financing for students enrolled in government grants;
 - 1.2. Scholarship;
 - 1.3 Benefits for members of various socially vulnerable groups;
 - 1.4. Individual benefits for a person:



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The main part

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Co-financing for students who took the state grants

These grants can be used in the framework of bachelor's programs; freshmen enrolled in the university who will receive public funding as part of the Unified National Examination will also receive co-financing from the university.

For students of the Flight training faculty:


1. In the case of receiving a 100% state grant within the framework of Unified National Examinations, the student will receive annual co-financing in the amount of GEL 1000 from the university. If at the end of each semester of the academic year the average grade of the student is 91 points or higher, the co-financing will continue for the next academic year.

For students of the Engineering and Business administration faculties:

1. In the case of receiving a 100% state grant based on the reference of the Georgian Aviation University as a priority and the results of the Common National Examinations, the student will receive annual co-financing in the amount of GEL 750 from the university. If at the end of each semester of the academic year the average student's score is 91 points or higher, the co-financing will continue for the next academic year.

2. In the case of receiving 70% of the state grant based on the reference of the Georgian Aviation University as a priority and results of the unified national examinations, the student will receive annual co-financing in the amount of GEL 500 from the university. If at the end of each semester of the academic year the average grade of the student is 91 or higher, the co-financing will continue for the next academic year.

3. In the case of receiving state grants in the amount of 50% based on the instruction of the Georgian Aviation University as the first priority and the results of unified national exams, the student will receive annual co-financing in the amount of 250 GEL from the university. If at the end of each semester of the academic year the average grade of the student is 91 or higher, the co-financing will continue for the next academic year.

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Article 4: Scholarship

1. The rule applies to undergraduate and graduate programs, and if a student's average grade is 91 points or more by the end of a semester, a monthly stipend of GEL 125 will be awarded for the following semester.

Article 5: Benefit for members of various socially vulnerable groups

This allowance is valid for all courses of study; a student from any of the above vulnerable groups, upon submission of the relevant document and appeal to the principal, may receive a discount for members of socially vulnerable groups, the amount of which is determined on a case-by-case basis upon the recommendation of the dean of a faculty. Tuition fees or optional tuition fees are added to the monthly fee.

2. To receive the allowance, a student must submit the following documents to the university:

2.1 Socially vulnerable persons - under state control of the Ministry of Labor, Health and Social Protection of Georgia

The certificate was issued for registration in the "Database of socially vulnerable families" issued by the Social Services Agency.

2.2 Representatives of national minorities - together with the identification card of a citizen of Georgia, a document confirming the registration of the last 5 years in municipalities of compact settlements of national minorities in Georgia (information card);

2.3 Persons with disabilities - extract from Form No. 50 / II of the Examination Form of Medical Social Expertise (copy);


2.4. Internally Displaced Persons - Internally Displaced Persons - Internally Displaced Persons.

ID identity card;

2.5 Persons residing on the occupied territories - an identity card of a Georgian citizen, a neutral identity card or a neutral travel document;

2.6. Persons residing in the mountainous regions - proof of permanent residence in any mountainous settlement determined by the Decree of the Government of Georgia N 671 of 30 December 2015; Members of large families - certificate or any other document confirming the fact of having 5 or more sisters, brothers or sisters.

2.7 Children/family members of victims of territorial integrity - certificate issued by the State Service for Veterans' Affairs;

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Article 6: Individual benefits

1. The same measure of the manual may be applied to all programs in the university. For university staff and/or mountain families, for example:
 - 1.1 University graduates and program graduates;
 - 1.2 Sisters, brothers or sisters in case of simultaneous university studies;
 - 1.3 In other individual cases, by the Rector's decision.
2. The amount of the allowance is determined in each case individually based on the presentation by the dean of the faculty by order of the rector.